

**OAK PARK PUBLIC LIBRARY  
BOARD OF LIBRARY TRUSTEES  
SPECIAL MEETING FOR STRATEGIC PLANNING**

Saturday, July 11, 2015

9:00am

Main Library – Scoville Room

Minutes

**1. Call to Order and Roll Call**

President Matt Baron called the meeting to order at 9:15am.

Present: President Matt Baron; Trustees Ted Foss, Win Fox, Janet Kelenson, and Carmenza Millan

Absent: Trustees Bruce Samuels and Matt Fruth

Also Present: David J. Seleb, Executive Director; Jim Madigan, Assistant Director for Administration Services; and Cyndee Landrum, Assistant Director for Public Services

**2. Visitor Comments**

Steve Schering, reporter for the Pioneer Press, introduced himself as an observer for the meeting.

**3. 2015 Strategic Action Plan: Progress and Status**

David Seleb, Jim Madigan, and Cyndee Landrum reviewed the library's progress in achieving the objectives and actions in the 2015 Strategic Action Plan. Particular attention was paid to the subjects of library meeting and engagement spaces, assessment tools and evidenced-based models of decision-making, environmentally sustainable initiatives, and the desired outcome of fiscal responsibility.

**4. Discuss Trustee Responses to 7 Strategic Questions / Priorities for Engagement, Learning, and Stewardship**

President Baron led the trustees in a discussion regarding their responses to seven strategic questions:

1. What is the Oak Park Public Library's role in the community?
2. What is it about the library that makes you most proud?
3. What does success for the library look like to you?
4. How do you know when you have been effective as a library trustee?
5. How should your personal talents and experiences be used as a trustee?
6. How do you learn generally about libraries and their work?
7. Are you comfortable with change and with the risk and challenges that come with change? How much?

**5. Preview Budget Projections for Fiscal Year 2016**

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Jim Madigan presented a memo entitled *Draft 2016 Budget* and a spreadsheet of 2016 – 2020 budget projections. The discussion focused on the anticipated retirement of debt in 2020 for library construction and the concurrent reduction in the average homeowner's property tax bill for library services.

**6. Adjourn**

President Baron adjourned the special meeting at 12:25pm.